



## ADULT CAMPUS DISABILITY ACCOMMODATIONS PROCESS & FORM

Students need to have completed an interest form and begun the CRY-ROP adult registration process to apply for accommodations. New students or returning students can complete an on-line application here: [cryrop.org/Adult-Students/Student-Forms](http://cryrop.org/Adult-Students/Student-Forms) or at 1214 Indiana Ct., Redlands, CA 92374.

1. Obtain and complete the Disability Accommodation Process & Form for Services
2. Provide documentation of disability accommodation being requested.
  - Documentation for a mobility, psychological, or health related disability is the diagnosis of the condition by a licensed or certified professional and what specific accommodations are being requested.
  - If you have a verified learning disability, visual, hearing or other disability bring a copy of your most current Individual Education Plan (IEP) and the most current Psychological-Educational report or other document verifying the disability and specific accommodations needed.
  - If you do not have current documentation, you may request a letter or document to be completed and signed by a licensed professional who is qualified to diagnose the disability.
3. Submit your application and any documentation you may have to the Student Services office in person, by mail or by email with scanned attached documents to [tina\\_hinojosa@cry-rop.org](mailto:tina_hinojosa@cry-rop.org).
4. Students submitting a completed request form with documentation of a disability accommodation request will be scheduled for an appointment or zoom phone call with a Student Services staff person to complete the process to determine accommodation or other approved service or support.

All requested accommodations must be supported by appropriate documentation.

Student Services Office  
1214 Indiana Ct., Redlands, CA 92374  
(909)793-3115 ext. 504  
[Tina\\_Hinojosa@cry-rop.org](mailto:Tina_Hinojosa@cry-rop.org)  
[www.cryrop.org](http://www.cryrop.org)



## DISABILITY ACCOMMODATION REQUEST FORM

Date of Request: \_\_\_\_\_ DOB \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)

Home Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

What class are you currently enrolled in? \_\_\_\_\_

Are you a client of Department of Rehabilitation or any other agency? Yes / No

What Agency if not with Department of Rehabilitation: \_\_\_\_\_

1. Disability Condition: *Please circle all that apply.*

Learning Disability/ADD/ADHD	Emotional/Psychiatric	Mobility Issues
Blind	Low Vision	Heath Condition
Autism	Developmental Disability	Asperger's Syndrome
Hearing Impaired	Deaf	
Other Not Listed:		

2. Please describe any limitations you have that are related to your disability that may impact you while in participating in the CRY-ROP program:

\_\_\_\_\_  
\_\_\_\_\_

3. Please describe any accommodation(s) being requested. This does not mean all accommodations will be approved. Accommodations will be based on the disability, documentation provided and CRY-ROP's ability and responsibility to provide requested accommodation.

\_\_\_\_\_  
\_\_\_\_\_

All of the information provided is voluntary. I understand that this information will be kept confidential. Upon review and approval of my documentation for accommodations, it will be my responsibility to use and benefit from the accommodations requested.

If you do not agree with the decision of the Colton-Redlands-Yucaipa ROP due to either (a) being denied services or (b) disagreement on the approved accommodations, you may dispute the decision by scheduling an appointment with the Director of Student Services at 909 793 3115 ext. 501 or emailing [sandy\\_mortensen@cry-rop.org](mailto:sandy_mortensen@cry-rop.org).

STUDENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



## Request for Disability Accommodations Authorization for Release of Information

I agree to the following: Please initial each statement if you agree and sign the bottom of this form:

- I give permission to Student Services Office to discuss my disability accommodation needs with Colton -Redlands-Yucaipa ROP faculty and/or staff who require such information to serve me while I am participating in the CRY-ROP program.

\_\_\_\_\_

- The Student Services Office has permission to discuss my disability, accommodations, and/or academic record with:

\_\_\_\_\_, relationship: \_\_\_\_\_  
Person's Name Family Member/Agency/Advocate

\_\_\_\_\_

- I do not give permission to Student Services Office to discuss my accommodation needs with Colton-Redlands -Yucaipa ROP faculty and/or staff who request such information.

\_\_\_\_\_

**I understand that I may revoke my consent at any time by informing Colton-Redlands- Yucaipa ROP in writing, or if I am physically unable by oral permission.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Student's Name



## Differences Between High School and Post-Secondary Programs for Students with Disabilities & Accommodation Requests

High School	Post-Secondary Program
The applicable law is the Individuals with Disabilities Education Act or IDEA	The applicable law is the Americans with Disabilities Act (ADA) and Section 504 and 508 of the Rehabilitation Act
IDEA is about success	The ADA is about access
Education is a right and must be provided in an appropriate environment to all individuals	Education is not a right - students must meet certain admission criteria
The school district is responsible for identifying a student's disability	Students must self-identify
The school district develops Individualized Education Plans (IEPs) to define educational services	Student must identify needs and request services - no IEP exists
The school district provides free evaluations	The student must obtain evaluations at his/her own expense
Student is supported by parents and teachers	Student is responsible for seeking assistance from Student Services
Primary responsibility for arranging modifications belongs to the school	Primary responsibility for self- advocacy and arranging accommodations belongs to the student (seek assistance from Student Services and/or teacher)
Personal services for medical and physical disabilities are required	No personal services are available
Parent has access to student records and can participate in the IEP process	Parent does not have access to student records without student's written consent
Parent advocates for student	Student must advocate for self
The student needs the parent's permission	The student is an adult
High school is paid for by tax \$ or government funds	CRY-ROP's programs are fee based or funded by specific grant(s)